



OFFICE OF THE COMMISSIONER OF REVENUE

City of Falls Church

300 Park Avenue, Ste 104E

Falls Church, Virginia 22046-3301

Phone: (703) 248-5019, Email: Commissioner@ci.falls-church.va.us

2003-RETURN OF TANGIBLE PERSONAL PROPERTY & MACHINERY AND TOOLS

INSTRUCTIONS: Report property owned on January 1, 2003 giving cost value, not depreciated book value. You must attach an itemized list of furniture, computer equipment, machinery and tools that are used in your business. If leased or rent personal property was in your possession as of January 1, 2003, complete the revenue side of this form.

Please Note: Returns filed after May 1, 2003 will be subject to a penalty of 10% of the tax assessed, or a minimum of \$10.00

Name of Taxpayer (Please Print or Type)			Account Number
Trade Name			Federal ID or SS#
Business Address			Telephone Number
City	State	Zip code	
Billing Address (If different)			

A LIST OF ASSETS, ORIGINAL COST IN THE CATEGORIES LIST BELOW IS REQUIRED (SEC 58.1-3518 OF THE VA CODE). PLEASE COMPLETE YOUR RETURN AND MAIL IN THE ENVELOPE BY MAY 1, 2003. INCOMPLETE FORMS WILL NOT BE CONSIDERED A TIMELY FILING.

ENTER COST VALUES IN THE COLUMNS TO THE RIGHT AS INDICATED BELOW	PERSONAL PROPERTY			COMPUTER HARDWARE	OFFICE USE
	FURNITURE & EQUIPMENT	MACHINERY & TOOLS	FOR OFFICE USE		
1. Personal Purchased in 1996 and All Prior Years			20 %		5 %
2. Personal Purchased in 1997			30 %		5 %
3. Personal Purchased in 1998			40 %		10 %
4. Personal Purchased in 1999			50 %		10 %
5. Personal Purchased in 2000			60 %		35 %
6. Personal Purchased in 2001			70 %		50 %
7. Personal Purchased in 2002			80 %		70 %
TOTAL ORIGINAL COST OF THE PEROPERTY					

ALL VEHICLES, IF GARAGED IN THE CITY, MUST BE REGISTERED WITHIN 30 DAYS OF GAINING SITUS. A COPY OF THE DMV REGISTRATION OR BILL OF SALE IS REQUIRED. CALL (703) 248 5019 FOR FURTHER INFORMATION.

Print of Taxpayer Name	Signature of Taxpayer	Date
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FOR ASSESSMENT BY THE COMMISSIONER OF REVENUE

SEE REVERSE SIDE